

Fayette County Water Control & Improvement District – Monument Hill

100 Country Club Drive
La Grange, TX 78945
(979) 968-5514

MINUTES

of the November 14, 2024

Regular Board of Directors Meeting

Directors Present: Seth Gunn, President; Ethel “Pennie” Lee, Vice President; Bobby Gilmore, Secretary; Gary Kramer, Treasurer; Chester Johnson, Director

Directors Absent:

Others Present: Lori Steffek, Office Manager; Terra Williams, Inframark;

The meeting was called to order by Mr. Seth Gunn, President, at 11:00 a.m. on November 14, 2024, at the Fayette County WCID - Monument Hill District Office located at 100 Country Club Drive in La Grange, Texas.

Agenda Item #1 Public Comments: No public comments were received.

Agenda Item #2 Execution of Oath of Office for two District Directors previously declared elected: Mr. Gary Kramer and Mrs. Pennie Lee took their Oath of Office.

Agenda Item #3 Approval of Minutes from the September 12, 2024 tax rate public hearing and September 12, 2024 Regular Board of Directors meeting: The Minutes from the September 12, 2024 tax rate public hearing and the September 12, 2024 regular Board of Directors meeting were presented for approval.

Mr. Chester Johnson made a motion, seconded by Mrs. Pennie Lee, to approve the Minutes of the September 12, 2024 tax rate public hearing and the September 12, 2024 regular Board of Directors meeting as presented. The motion passed unanimously with all Directors being present and voting.

Agenda Item #4 September & October Treasurer’s Reports and approval of bills: Mr. Kramer presented the September treasurer’s reports. The September Operating Fund beginning of the month balance was \$205,470.17. Property tax revenue, in the amount of \$97.68, was received during the month. Cash receipts for the month totaled \$45,477.20. Expenses for the month totaled \$31,319.23, leaving the district with a total combined end of the month operating fund bank balance of \$219,628.14. The TexPool account earned \$670.96 in valuation changes during the month, and as of 9/30/2024, it was reporting a 7-day yield rate of 5.16%, down from 5.28% in August. Mr. Kramer reviewed Operating Fund disbursements for the period of September 13 - October 10, 2024, for a total of \$39,317.44. Extraordinary expenses for the month included payment to Wick Well Service for the district’s lead service line inventory in the amount of \$9,040.00.

Mr. Chester Johnson made a motion, seconded by Mrs. Pennie Lee, to approve the September 2024 Operating Fund Treasurer’s Report, and to pay the Operating Fund disbursements for the period September 13 - October 10, 2024, as presented for a total of \$39,317.44. The motion passed unanimously with all Directors being present and voting.

Mr. Kramer reviewed the September 2024 Debt Service Fund Report. The combined beginning of the month balance was \$113,393.60. Property tax revenue, including penalties and interest, in the amount of \$138.26 was received during the month. The district received \$3.33 in interest income from the RTSB MM Debt Service account. TexPool change in valuation gains of \$430.97 were reported and the daily yield was 5.16%, down from 5.28% in August. Mr. Kramer

reported that the semi-annual 2017 Series 2017 Bond Sale interest payment, in the amount of \$21,883.77 was made via a direct ACH withdrawal from TexPool to BOK Financial. The RTSB end of the month balance was \$11,296.05. The TexPool end of the month balance was \$80,786.34. The Debt Service Fund had a combined end of the month balance of \$92,082.39.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the September 2024 Debt Service Fund Report and to approve disbursements in the amount of \$21,883.77 for the period September 13 – October 10, 2024. The motion passed unanimously with all Directors being present and voting.

Mr. Kramer presented the October treasurer's reports. The October Operating Fund beginning of the month balance was \$219,628.14. Property tax revenue, in the amount of \$309.92, was received during the month. Cash receipts for the month totaled \$46,668.30. Expenses for the month totaled \$38,912.04, leaving the district with a total combined end of the month operating fund bank balance of \$227,384.40. The TexPool account earned \$662.44 in valuation changes during the month, and as of 10/29/2024, it was reporting a 7-day yield rate of 4.87%, down from 5.16% in September. Mr. Kramer reviewed Operating Fund disbursements for the period of October 11 – November 14, 2024, for a total of \$28,826.17. There were no extraordinary expenses for the month.

Mr. Chester Johnson made a motion, seconded by Mrs. Pennie Lee, to approve the October 2024 Operating Fund Treasurer's Report, and to pay the Operating Fund disbursements for the period October 11 – November 14, 2024, as presented for a total of \$28,826.17. The motion passed unanimously with all Directors being present and voting.

Mr. Kramer reviewed the October 2024 Debt Service Fund Report. The combined beginning of the month balance was \$92,082.39. Property tax revenue, including penalties and interest, in the amount of \$409.10 was received during the month. The district received \$3.44 in interest income from the RTSB MM Debt Service account. TexPool change in valuation gains of \$337.09 were reported and the daily yield on 10/29/2024 was 4.87% down from 5.16% in September. The RTSB end of the month balance was \$11,708.59. The TexPool end of the month balance was \$81,123.43. The Debt Service Fund had a combined end of the month balance of \$92,832.02.

Mr. Chester Johnson made a motion, seconded by Mr. Bobby Gilmore, to approve the October 2024 Debt Service Fund Report with no pending disbursements for the period October 11 – November 14, 2024. The motion passed unanimously with all Directors being present and voting.

Agenda Item #5 President's Report: No report was given.

Agenda Item #6 Operations Report: Mrs. Steffek reported the following during the Operations Report:

1. Water Plant 1, Well #4:
 - a. The district has been supplying water from Well #3 since August 25th when the VFD for Well #4 failed. The VFD's have arrived and should be installed in the next couple weeks by Wick Well Service.
 - b. The new 4" water meter for Well #4 has also arrived and will be installed at the same time as the VFD's.
2. TCEQ - Lead Service Line Inventory: Daniel Wick completed the district's lead service line inventory on September 30th. All the collected data was input into the RVS lead & copper software module and was submitted to TCEQ, through their GEC portal, on October 10th in advance of the October 16th deadline. The submittal was marked "approved" when verified on October 15th. In conclusion, NO lead service lines were found and only (4) connectors with lead solder were found. The district has placed on its website a "public announcement" that the district doesn't have lead lines as well as the other required language. The October water bills, mailed on October 28th, contained the statement that there are no lead service lines within the District which satisfied the notification requirement. No further action is due at this time.
3. Quadiant Postage Meter:
 - a. The new postage meter was received and installed in October.
 - b. The MHPOA approved the increased cost of the postage meter lease at their Nov. 5th meeting.
4. MHPOA: has asked if it's possible for the FCWCID and MHPOA to combine their billing in an effort to cut down on costs (Quickbooks, postage and envelopes).

5. Quickbooks Annual Renewal: the district received notification that the Quickbooks Desktop accounting software annual renewal is increasing from \$690 to \$999. This is due to their wanting all Quickbooks users to migrate to their online, cloud-based platform.

Mrs. Terra Williams reported water produced for the month of October was 3.634M gallons. A total of 1,256,667 gallons of wastewater was sent to the City for treatment during the month. The maximum wastewater flow in one day was 43,575 gallons and minimum flow was 35,134 gallons, producing an average of 40,538 gallons of wastewater being treated per day.

Agenda Item #7 Engineer's Report: No report was given.

Agenda Item #8 Consider and take appropriate action on approving the District's 2024 Amendment to Informational Filing under Section 49.455, Texas Water Code: Mrs. Steffek presented the "2024 Amendment to Informational Filing under Section 49.455, Texas Water Code" to the board for approval. This report is updated annually to reflect the contact information for the district and its current tax levy of 0.1965 per \$100 of assessed valuation.

Mr. Chester Johnson made a motion, seconded by Mrs. Pennie Lee, to approve the 2024 Amendment to Informational Filing, under Section 49.455, Texas Water Code. The motion passed unanimously with all Directors being present and voting.

Agenda Item #9 Consider and take appropriate action on adopting 2025 District Holiday Schedule: Mrs. Steffek presented the proposed 2025 Holiday Schedule for Board approval. She reported that the district would be following the 2025 Federal holiday schedule for the dates being used. The holidays observed would be: New Year's Day, MLK Day (floating holiday), President's Day, Good Friday, Memorial Day, Fourth of July, Labor Day, Columbus Day, Veteran's Day, Thanksgiving (Thursday & Friday), and Christmas (Wednesday & Thursday, December 24th & December 25th).

Mr. Gary Kramer made a motion, seconded by Mrs. Pennie Lee, to approve the 2025 District Holiday Schedule as presented. The motion passed unanimously with all directors being present and voting.

Agenda Item #10 Discuss, consider and take appropriate action on adopting a state required "Covered Applications and Prohibited Technology" policy in accordance with Government Code Chapter 620: Mrs. Lori Steffek informed the board that the district was required to adopt a policy on covered applications and prohibited technology in accordance with Government Code Chapter 620. This policy identifies applications, such as TikTok, and technologies that are not allowed per Texas Senate Bill 1893. Mrs. Steffek presented the board with a draft policy, provided by the Texas Department of Information Resources (DIR), and modified specifically for the district by its attorney, Ms. Lisa Patterson.

Mr. Gary Kramer made a motion, seconded by Mr. Chester Johnson, to adopt the "Covered Applications & Prohibited Technology Policy" as presented, dated November 14, 2024; to review and renew annually, in accordance with Government Code Chapter 620. The motion passed unanimously with all directors present and voting.

Agenda Item #11 Consider and take appropriate action on items to be placed on the next agenda: Items were identified and placed on the agenda for the regular Board of Directors scheduled for Thursday, December 12, 2024 at 11 a.m. at the District office, located at 100 Country Club Drive, La Grange, Texas.

There being no further business to come before the Board, Mr. Gary Kramer made a motion, seconded by Mr. Chester Johnson, to adjourn the meeting. The motion passed unanimously with all Directors being present and voting.

The meeting was adjourned at 11:52 a.m.



Mr. Bobby Gilmore
Secretary



Mr. Seth Gunn
President

**Fayette County WCID-Monument Hill
Operating Fund Report
Sep-24**

Operating Fund Report

Receipts:

		Annual Budget	To Date Budget	To Date Actual	Monthly Budget	This Month Actual
4100	Water	293,000.00	146,500.00	125,769.92	24,416.67	24,293.57
4200	Sewer	192,000.00	96,000.00	112,249.59	16,000.00	18,635.48
4300	MHPOA (clerical services)	17,600.00	8,800.00	8,988.39	1,466.67	1,472.31
4320	Property Tax	61,700.00	0.00	5,234.36	0.00	97.68
5391	Interest on Deposits	-	0.00	52.54	0.00	8.53
5392.1	TexPool Op Fund Acct Change in Valuation	10,000.00	5,000.00	5,470.35	833.33	670.96
Total Budgeted Receipts:		\$ 574,300.00	\$ 256,300.00	\$ 257,765.15	\$ 42,716.67	\$ 45,178.53

4101	Bulk Water Sales			0.00		0.00
4110	Taps-Water			0.00		0.00
4111	Customer Svc Inspection-Water			0.00		0.00
4120	Reconnection Fees			0.00		0.00
4210	Taps-Sewer			500.00		0.00
4330	Pen & Int. Service			582.39		67.56
4331	Pen. & Int. Standby			0.00		0.00
4322	Pen. & Int. Maint Tax			501.57		22.09
2114	Utility Tax			1,167.85		209.02
3951	Trans from Savings			0.00		0.00
3953	Trans from Capital			0.00		0.00
2151	Renters Deposit			0.00		0.00
3957	Bank Loan			0.00		0.00
5380	Miscellaneous			0.00		0.00
Total Receipts:				\$260,516.96		\$45,477.20

Operating Fund Beginning of Month Balance

\$205,470.17

Available Operating Funds:

1-Sep-24

\$250,947.37

Disbursements:

Water Expenses

		Annual Budget	To Date Budget	To Date Actual	Monthly Budget	This Month Actual
6100	Bulk Water Purchased	30,000.00	15,000.00	25,792.05	2,500.00	0.00
6134	Contract Labor Water	50,000.00	25,000.00	24,818.80	4,166.67	4,204.70
6135	Maint & Repair Water	34,000.00	17,000.00	22,394.23	2,833.33	800.64
6136	Meter Installation Water	-	0.00	0.00	0.00	0.00
6137	Meter Reading	-	0.00	0.00	0.00	0.00
6141	Electric Utility Water	26,000.00	13,000.00	8,421.82	2,166.67	1,816.50
6142	Chemicals Water	11,000.00	5,500.00	1,498.18	916.67	120.00
6143	TCEQ Compliance Expense	10,000.00	5,000.00	0.00	833.33	0.00
6144	Repair Materials Water	19,000.00	9,500.00	5,316.82	1,583.33	36.79
6145	Meter Expense	4,000.00	2,000.00	357.93	333.33	0.00
6151	Telephone Water	3,500.00	1,750.00	1,875.69	291.67	1,355.69
6175	Inspection Expense Water	4,000.00	2,000.00	1,305.00	333.33	0.00

Sewer Expenses

6201	Sewage Treatment	107,000.00	53,500.00	53,430.52	8,916.67	8,909.87
6201.1	Sewage Treatment - Overage	33,000.00	16,500.00	12,865.92	2,750.00	2,098.18
6234	Contract Labor Sewer	12,500.00	6,250.00	6,204.68	1,041.67	1,051.17
6235	Maint & Repair Sewer	20,000.00	10,000.00	5,225.00	1,666.67	310.00
6241	Electric Utility Sewer	3,000.00	1,500.00	1,336.58	250.00	230.74
6242	Chemicals Sewer	-	0.00	0.00	0.00	0.00
6244	Repair Materials Sewer	8,000.00	4,000.00	10.61	666.67	0.00
6251	Telephone Sewer	2,500.00	1,250.00	1,875.00	208.33	1,875.00

General Expenses

1317	Furniture & Fixtures	-	0.00	0.00	0.00	0.00
6310	Director's Fees	7,000.00	3,500.00	2,200.00	583.33	500.00
6311	Salaries & Wages	52,245.00	26,122.50	26,122.49	4,353.75	4,018.85
6313	Group Insurance Premiums	14,000.00	7,000.00	7,821.22	1,166.67	1,368.06
6314	Employers Tax Expense	6,000.00	3,000.00	2,295.68	500.00	330.37
6315	Workers Comp Premiums	2,000.00	1,000.00	0.00	166.67	0.00

Fayette County WCID-Monument Hill
Operating Fund Report
Sep-24

	Annual Budget	To Date Budget	To Date Actual	Monthly Budget	This Month Actual
6320 Legal Fees	5,000.00	2,500.00	0.00	416.67	0.00
6321 Audit	8,000.00	4,000.00	7,500.00	666.67	0.00
6322 Engineering Fees	12,000.00	6,000.00	1,920.00	1,000.00	240.00
6324 Laboratory Expense	8,000.00	4,000.00	1,239.70	666.67	118.45
6325 Election Expense	2,000.00	1,000.00	0.00	166.67	0.00
6326 Permit Fees	650.00	325.00	0.00	54.17	0.00
6330 Appraisal District Fees	4,000.00	2,000.00	1,772.28	333.33	0.00
6332 Service Acct Collection (ACH)	200.00	100.00	25.00	16.67	(10.00)
6334 Contract Labor/Temp Expense	-	0.00	0.00	0.00	0.00
6335 Maint. & Repairs Office Bldg	2,000.00	1,000.00	601.62	166.67	161.62
6338 Legal Notices	3,000.00	1,500.00	1,383.75	250.00	0.00
6340 Printing & Office Supplies	4,000.00	2,000.00	1,508.86	333.33	212.25
6350 Postage	3,000.00	1,500.00	1,208.46	250.00	103.23
6351 Phone/Internet Office	2,200.00	1,100.00	957.42	183.33	159.57
6353 Insurance & Bond Premiums	13,000.00	6,500.00	4,666.91	1,083.33	942.38
6354 Travel & Per Diem	2,000.00	1,000.00	380.87	166.67	149.30
6362 Dues & Subscriptions	7,000.00	3,500.00	1,809.12	583.33	10.00
7395 Miscellaneous	2,005.00	1,002.50	130.00	167.08	130.00
3957 Payments on Notes	33,000.00	2,750.00	32,696.13	0.00	0.00
Total Budgeted Disbursements	569,800.00	\$271,150.00	\$268,968.34	\$44,733.33	\$31,243.36

6171 Tap Connection-Water			0.00		0.00
6271 Tap Connection-Sewer			0.00		0.00
7306.01 Capital Outlay - Johnson Lift Station	0.00		0.00		0.00
7306.02 Capital Outlay - Storage Bldg Chlorine	0.00		0.00		0.00
7306.03 Capital Outlay - WP Facility Imprvmnts	0.00		0.00		0.00
7306.04 Capital Outlay - AMR System	0.00		0.00		0.00
7306.05 Capital Outlay - LS Facility Improvmnts	0.00		0.00		0.00
7306.07 Capital Outlay-Pumphouse Repairs	0.00		0.00		0.00
7306.08 Capital Outlay-Painting Pressure Tanks	0.00		0.00		0.00
7306.09 Capital Outlay-Fire Hydrants	20,000.00		0.00		0.00
7306.10 Capital Outlay-WP2 GST	208,000.00		191,232.66		0.00
7306.11 Capital Outlay-SS Eval / Improvements	0.00		0.00		0.00
7306.12 Capital Outlay-Sewer pumps/rebuild	10,000.00		0.00		0.00
7306.16 Capital Outlay - Well #4	0.00		0.00		0.00
7306.17 Capital Outlay -Tank Mixers	5,000.00		2,883.70		0.00
7306.19 Capital Outlay - Water Lines	0.00		0.00		0.00
7306.20 Capital Outlay-Well #3	0.00		0.00		0.00
7306.22 Capital Outlay-Sewer Lines	0.00		0.00		0.00
7306 Capital Outlay-Total			194,116.36		
3915 Renters Deposit Return			250.00		250.00
4310 Overcharge Return			0.00		0.00
2114 Utility Tax Payment			0.00		0.00
4311 Returned Checks			(588.58)		(174.13)
Total Disbursements:			\$462,746.12		\$31,319.23

Operating Fund Cash Balance 30-Sep-24 **\$219,628.14**

Funds Transfers \$0.00 0

Operating Fund Cash Balance 30-Sep-24 **\$219,628.14**

Account Balances And Locations

Operating Accounts	NBT	RTSB	TexPool*	Total
Beginning of Month Balances	\$38,028.20	\$9,348.60	\$158,093.37	\$205,470.17
Receipts, Interest, Valuation Changes	\$44,683.67	\$122.57	\$670.96	\$45,477.20
Disbursements	\$31,319.23	\$0.00	\$0.00	\$31,319.23
Transfers	\$0.00	\$0.00	\$0.00	\$0.00
Ending Month Balances	\$51,392.64	\$9,471.17	\$158,764.33	\$219,628.14

Account balances reflect the balance at the maturity day during the month or the end of the month balance.

*TexPool balances are invested in compliance with the Public Funds Investment Act (PFIA). The TexPool daily yield on September 30, 2024 was 5.16%.

Prepared By:  , Treasurer Date: 11.14.24

Fayette County Water Control and Improvement District Monument Hill

Board Approval of Disbursements September 13 - October 10, 2024

Operating Fund Disbursements

Account	Vendor	Check Number	Amount	Veri- fied	Paid	Not Paid
6332	NBT - ACH Service Account	ACH	15.00	X	X	
6310	Bobby Gilmore - directors fees	13955	92.35	X	X	
6310	Seth Gunn - directors fees	13956	92.35	X	X	
6310	Chester Johnson - directors fees	13957	92.35	X	X	
6310	Gary Kramer - directors fees	13958	92.35	X	X	
6310	Pennie Lee - directors fees	13959	92.35	X	X	
6353	CNA Surety - C Johnson Directors Bond Renewal	13960	50.00	X	X	
6322	BEFCO Eng - Aug PE Fees	13961	240.00	X	X	
6313	TX Health Benefits Pool - Emp & Dep Ins Premium	13962	2,142.34	X	X	
6350	Quadient - postage rental	13963	89.97	X	X	
6311	L Steffek - paycheck	DD	1,253.75	X	X	
6134	Inframark - contract water operations	13964	4,204.70	X	X	
6234	Inframark - contract sewer operations	13964	1,051.17	X	X	
6314	IRS - employer/employee 941 taxes	EFT	1,121.02	X	X	
6314	TWC - TX unemployment taxes	EFT	16.90	X	X	
2151	Navan Keo - renter's dep less final water bill	13965	143.18	X	X	
6353	TML IRP - monthly property, liability ins premium	13966	1,168.37	X	X	
6141	FEC-Well# 1	13967	1,162.14	X	X	
6241	FEC-River lift pump	13967	84.90	X	X	
6141	FEC-Booster tank	13967	430.65	X	X	
6241	FEC-Johnson Lift Station pump	13967	93.71	X	X	
6141	FEC-Well# 3	13967	298.15	X	X	
6201	LG Utilities - sewer treatment	13968	8,909.87	X	X	
6201	LG Utilities - overage sewer treatment	13968	2,933.10	X	X	
6241	LG Utilities - The View Lift Station electricity	13969	32.71	X	X	
6351	Sparklight - office phone / internet	13970	159.57	X	X	
6142	PVS DX Inc - chlorine	13971	1,524.34	X	X	
6135	Hess Landscape - water plant mowing	13972	430.00	X	X	
6235	Hess Landscape - sewer plant mowing	13972	240.00	X	X	
6143	Inframark - CCR prep (TCEQ compliance exp)	13973	313.23	X	X	
6324	Inframark - Bac-t samples	13973	118.45	X	X	
6175	Inframark - inspections	13973	229.05	X	X	
6143	Wick Well Svc - LSLI inventory (TCEQ compliance)	13974	9,040.00	X	X	
6311	L Steffek - paycheck	DD	1,253.73	X	X	
6151	Lori Steffek - reimb cell phone/tablet expense	13981	105.69	X	X	

Total for Paid

\$39,317.44

Total for Unpaid

Total Operating Fund Disbursements

\$39,317.44

Disbursements listed above are approved for payment by the action of the Board of Directors

Director's Signature 

Date: 11.14.24

Fayette County WCID - Monument Hill

Debt Service Fund Report

Sep-24

Debt Service Fund Report

Receipts:		To Date Actual	This Month Actual
4325	Property Tax Revenue (I&S)	5,924.16	112.42
4326	Property Tax - Interest & Penalty	552.48	25.84
5391.2	Debt Service Fund Interest	14.74	3.33
5392.3	TexPool Debt Svc Acct Change in Valuation	2,677.17	430.97
Total Receipts:		9,168.55	\$572.56

Debt Service Fund Beginning of Month Balance

1134	Round Top State Bank MM	\$11,154.46
1135	Round Top State Bank CD	\$0.00
1114	TexPool Debt Service Account	\$102,239.14
Total Fund Deposits		\$113,393.60

1-Sep-24

Available Debt Service Funds: **Sep-24** **\$113,966.16**

Disbursements:		To Date Actual	This Month Actual
6332.2	Debt Svc Fund Bank Charges	0.00	0.00
6340.2	Debt Svc Fund Printing Charges	0.00	0.00
3956	Series 2017 Bond Sale Debt Service	21,633.77	21,633.77
7363	Bond Administration Fees	250.00	250.00
Total Fund Disbursements		21,883.77	21,883.77

Debt Service Fund End of Month Balance **30-Sep-24** **\$92,082.39**

Account Balances And Locations

Debt Service Fund Account	RTSB MM	RTSB CD	TexPool	Total
Beginning of Month Balances	\$11,154.46	\$0.00	\$102,239.14	\$113,393.60
Receipts, Interest, Valuation Changes	\$141.59	\$0.00	\$430.97	\$572.56
Disbursements	\$0.00	\$0.00	\$21,883.77	\$21,883.77
Transfers	\$0.00	\$0.00	\$0.00	\$0.00
End of Month Balances	\$11,296.05	\$0.00	\$80,786.34	\$92,082.39

Account balances reflect the balance at the maturity day during the month or the end of the month balance.

*TexPool balances are invested in compliance with the Public Funds Investment Act (PFIA). The TexPool daily yield on September 30, 2024 was 5.16%.

Prepared By: , Treasurer Date: 11.14.24

Fayette County WCID - Monument Hill
Debt Service Fund
Board Approval of Disbursements September 13 - October 10, 2024

Debt Service Fund Disbursements

Account	Vendor	Check	Amount	Veri- fied	Paid	Not Paid
3956	BOKF, NA - Series 2017 Bond Interest Payment	WT	21,633.77	X	X	
7363	BOKF, NA - paying agent fees	WT	250.00	X	X	

Total for Paid

\$ 21,883.77

Total for Unpaid

Total Debt Service Fund Disbursements

\$21,883.77

Disbursements listed above are approved for payment by the action of the Board of Directors.

Director's Signature 

Date: 11.14.24

**Fayette County WCID-Monument Hill
Operating Fund Report
Oct-24**

Operating Fund Report

Receipts:

		Annual Budget	To Date Budget	To Date Actual	Monthly Budget	This Month Actual
4100	Water	293,000.00	170,916.67	150,441.73	24,416.67	24,671.81
4200	Sewer	192,000.00	112,000.00	130,873.68	16,000.00	18,624.09
4300	MHPOA (clerical services)	17,600.00	10,266.67	10,460.70	1,466.67	1,472.31
4320	Property Tax	61,700.00	0.00	5,544.28	0.00	309.92
5391	Interest on Deposits	-	0.00	62.59	0.00	10.05
5392.1	TexPool Op Fund Acct Change in Valuation	10,000.00	5,833.33	6,132.79	833.33	662.44
Total Budgeted Receipts:		\$ 574,300.00	\$ 299,016.67	\$ 303,515.77	\$ 42,716.67	\$ 45,750.62

4101	Bulk Water Sales			0.00		0.00
4110	Taps-Water			0.00		0.00
4111	Customer Svc Inspection-Water			0.00		0.00
4120	Reconnection Fees			0.00		0.00
4210	Taps-Sewer			500.00		0.00
4330	Pen & Int. Service			1,225.67		643.28
4331	Pen. & Int. Standby			0.00		0.00
4322	Pen. & Int. Maint Tax			563.55		61.98
2114	Utility Tax			1,380.27		212.42
3951	Trans from Savings			0.00		0.00
3953	Trans from Capital			0.00		0.00
2151	Renters Deposit			0.00		0.00
3957	Bank Loan			0.00		0.00
5380	Miscellaneous			0.00		0.00
Total Receipts:				\$307,185.26		\$46,668.30

Operating Fund Beginning of Month Balance

\$219,628.14

Available Operating Funds:

1-Oct-24

\$266,296.44

Disbursements:

Water Expenses

		Annual Budget	To Date Budget	To Date Actual	Monthly Budget	This Month Actual
6100	Bulk Water Purchased	30,000.00	17,500.00	25,792.05	2,500.00	0.00
6134	Contract Labor Water	50,000.00	29,166.67	29,023.50	4,166.67	4,204.70
6135	Maint & Repair Water	34,000.00	19,833.33	22,824.23	2,833.33	430.00
6136	Meter Installation Water	-	0.00	0.00	0.00	0.00
6137	Meter Reading	-	0.00	0.00	0.00	0.00
6141	Electric Utility Water	26,000.00	15,166.67	10,312.76	2,166.67	1,890.94
6142	Chemicals Water	11,000.00	6,416.67	3,142.52	916.67	1,644.34
6143	TCEQ Compliance Expense	10,000.00	5,833.33	9,353.23	833.33	9,353.23
6144	Repair Materials Water	19,000.00	11,083.33	5,726.28	1,583.33	409.46
6145	Meter Expense	4,000.00	2,333.33	357.93	333.33	0.00
6151	Telephone Water	3,500.00	2,041.67	1,981.38	291.67	105.69
6175	Inspection Expense Water	4,000.00	2,333.33	1,534.05	333.33	229.05

Sewer Expenses

6201	Sewage Treatment	107,000.00	62,416.67	62,340.39	8,916.67	8,909.87
6201.1	Sewage Treatment - Overage	33,000.00	19,250.00	15,799.02	2,750.00	2,933.10
6234	Contract Labor Sewer	12,500.00	7,291.67	7,255.85	1,041.67	1,051.17
6235	Maint & Repair Sewer	20,000.00	11,666.67	5,465.00	1,666.67	240.00
6241	Electric Utility Sewer	3,000.00	1,750.00	1,547.90	250.00	211.32
6242	Chemicals Sewer	-	0.00	0.00	0.00	0.00
6244	Repair Materials Sewer	8,000.00	4,666.67	10.61	666.67	0.00
6251	Telephone Sewer	2,500.00	1,458.33	1,875.00	208.33	0.00

General Expenses

1317	Furniture & Fixtures	-	0.00	0.00	0.00	0.00
6310	Director's Fees	7,000.00	4,083.33	2,200.00	583.33	0.00
6311	Salaries & Wages	52,245.00	30,476.25	30,141.34	4,353.75	4,018.85
6313	Group Insurance Premiums	14,000.00	8,166.67	9,189.28	1,166.67	1,368.06
6314	Employers Tax Expense	6,000.00	3,500.00	2,696.51	500.00	400.83
6315	Workers Comp Premiums	2,000.00	1,166.67	0.00	166.67	0.00

**Fayette County WCID-Monument Hill
Operating Fund Report
Oct-24**

	Annual Budget	To Date Budget	To Date Actual	Monthly Budget	This Month Actual
6320 Legal Fees	5,000.00	2,916.67	0.00	416.67	0.00
6321 Audit	8,000.00	4,666.67	7,500.00	666.67	0.00
6322 Engineering Fees	12,000.00	7,000.00	1,920.00	1,000.00	0.00
6324 Laboratory Expense	8,000.00	4,666.67	1,358.15	666.67	118.45
6325 Election Expense	2,000.00	1,166.67	0.00	166.67	0.00
6326 Permit Fees	650.00	379.17	0.00	54.17	0.00
6330 Appraisal District Fees	4,000.00	2,333.33	1,772.28	333.33	0.00
6332 Service Acct Collection (ACH)	200.00	116.67	40.00	16.67	15.00
6334 Contract Labor/Temp. Expense	-	0.00	0.00	0.00	0.00
6335 Maint. & Repairs Office Bldg	2,000.00	1,166.67	671.62	166.67	70.00
6338 Legal Notices	3,000.00	1,750.00	1,383.75	250.00	0.00
6340 Printing & Office Supplies	4,000.00	2,333.33	1,508.86	333.33	0.00
6350 Postage	3,000.00	1,750.00	1,188.50	250.00	(19.96)
6351 Phone/Internet Office	2,200.00	1,283.33	1,116.99	183.33	159.57
6353 Insurance & Bond Premiums	13,000.00	7,583.33	5,835.28	1,083.33	1,168.37
6354 Travel & Per Diem	2,000.00	1,166.67	380.87	166.67	0.00
6362 Dues & Subscriptions	7,000.00	4,083.33	1,809.12	583.33	0.00
7395 Miscellaneous	2,005.00	1,169.58	130.00	167.08	0.00
3957 Payments on Notes	33,000.00	2,750.00	32,696.13	0.00	0.00
Total Budgeted Disbursements	569,800.00	\$315,883.33	\$307,880.38	\$44,733.33	\$38,912.04

6171 Tap Connection-Water			0.00		0.00
6271 Tap Connection-Sewer			0.00		0.00
7306.01 Capital Outlay - Johnson Lift Station	0.00		0.00		0.00
7306.02 Capital Outlay - Storage Bldg Chlorine	0.00		0.00		0.00
7306.03 Capital Outlay - WP Facility Imprvmnts	0.00		0.00		0.00
7306.04 Capital Outlay - AMR System	0.00		0.00		0.00
7306.05 Capital Outlay - LS Facility Improvmnts	0.00		0.00		0.00
7306.07 Capital Outlay-Pumphouse Repairs	0.00		0.00		0.00
7306.08 Capital Outlay-Painting Pressure Tanks	0.00		0.00		0.00
7306.09 Capital Outlay-Fire Hydrants	20,000.00		0.00		0.00
7306.10 Capital Outlay-WP2 GST	208,000.00		191,232.66		0.00
7306.11 Capital Outlay-SS Eval / Improvements	0.00		0.00		0.00
7306.12 Capital Outlay-Sewer pumps/rebuild	10,000.00		0.00		0.00
7306.16 Capital Outlay - Well #4	0.00		0.00		0.00
7306.17 Capital Outlay -Tank Mixers	5,000.00		2,883.70		0.00
7306.19 Capital Outlay - Water Lines	0.00		0.00		0.00
7306.20 Capital Outlay-Well #3	0.00		0.00		0.00
7306.22 Capital Outlay-Sewer Lines	0.00		0.00		0.00
7306 Capital Outlay-Total			194,116.36		
3915 Renters Deposit Return			250.00		0.00
4310 Overcharge Return			0.00		0.00
2114 Utility Tax Payment			0.00		0.00
4311 Returned Checks			(588.58)		0.00
Total Disbursements:			\$501,658.16		\$38,912.04

Operating Fund Cash Balance 31-Oct-24 **\$227,384.40**

Funds Transfers \$0.00 0

Operating Fund Cash Balance 31-Oct-24 **\$227,384.40**

Account Balances And Locations

Operating Accounts	NBT	RTSB	TexPool*	Total
Beginning of Month Balances	\$51,392.64	\$9,471.17	\$158,764.33	\$219,628.14
Receipts, Interest, Valuation Changes	\$45,631.07	\$374.79	\$662.44	\$46,668.30
Disbursements	\$38,912.04	\$0.00	\$0.00	\$38,912.04
Transfers	\$0.00	\$0.00	\$0.00	\$0.00
Ending Month Balances	\$58,111.67	\$9,845.96	\$159,426.77	\$227,384.40

Account balances reflect the balance at the maturity day during the month or the end of the month balance.

*TexPool balances are invested in compliance with the Public Funds Investment Act (PFIA). The TexPool daily yield on October 29, 2024 was 4.87 %.

Prepared By:  , Treasurer Date: 11.14.24

Fayette County Water Control and Improvement District Monument Hill

Board Approval of Disbursements October 11 - November 14, 2024

Operating Fund Disbursements

Account	Vendor	Check Number	Amount	Veri- fied	Paid	Not Paid
6332	NBT - Service Account Collection	EFT	15.00	X	X	
6142	PVS/DX Inc - cylinder rental	13975	120.00	X	X	
6313	TML Health Benefits Pool - Emp & Dep Ins Premium	13976	2,142.34	X	X	
6311	L Steffek - paycheck	DD	1,253.75	X	X	
6335	National Bugmobile - quarterly exterminating	13977	70.00	X	X	
6144	Accurate Meter - valve wrenches	13978	285.00	X	X	
6350	Quadient Leasing - quarterly postage lease fee	13979	164.97	X	X	
6144	Farmers Lumber - water repair materials	13980	124.46	X	X	
6134	Inframark - contract water operations	13982	4,204.70	X	X	
6234	Inframark - contract sewer operations	13982	1,051.17	X	X	
6141	FEC-Well# 1	13983	1,025.62	X	X	
6241	FEC-River lift pump	13983	76.11	X	X	
6141	FEC-Booster tank	13983	460.32	X	X	
6241	FEC-Johnson Lift Station pump	13983	83.12	X	X	
6141	FEC-Well# 3	13983	614.58	X	X	
6351	Sparklight - office phone / internet	13984	159.57	X	X	
6353	TML IRP - monthly property, liability ins premium	13985	1,168.37	X	X	
6135	Hess Landscape - water plant mowing	13986	215.00	X	X	
6235	Hess Landscape - sewer plant mowing	13986	170.00	X	X	
6353	CNA Surety - B Gilmore Directors Bond Renewal	13987	50.00	X	X	
6314	IRS - employer/employee 941 taxes	EFT	1,044.54	X	X	
6311	L Steffek - paycheck	DD	1,253.74	X	X	
6201	LG Utilities - sewer treatment	13988	9,176.88	X	X	
6201	LG Utilities - overage sewer treatment	13988	732.61	X	X	
6241	LG Utilities - The View Lift Station electricity	13989	43.85	X	X	
6135	Inframark - non contract water operations	13990	463.78	X	X	
6144	Inframark - water materials	13990	110.36	X	X	
6324	Inframark - bac-T samples	13990	118.45	X	X	
6142	PVS/DX Inc - chlorine	13991	1,532.34	X	X	
6142	PVS/DX Inc - cylinder rental	13992	120.00	X	X	
Total for Paid			\$ 28,050.63			
6326	TCEQ - annual permit renewal	13993	619.85	X		X
6353	CNA Surety - G Kramer Directors Bond Renewal	13994	50.00	X		X
6151	Lori Steffek - reimb cell phone/tablet expense	13995	105.69	X		X
Total for Unpaid			\$ 775.54			
Total Operating Fund Disbursements			\$ 28,826.17			

Disbursements listed above are approved for payment by the action of the Board of Directors

Director's Signature 

Date: 11.14.24

Fayette County WCID - Monument Hill

Debt Service Fund Report

Oct-24

Debt Service Fund Report

Receipts:		To Date Actual	This Month Actual
4325	Property Tax Revenue (I&S)	6,265.07	340.91
4326	Property Tax - Interest & Penalty	620.67	68.19
5391.2	Debt Service Fund Interest	18.18	3.44
5392.3	TexPool Debt Svc Acct Change in Valuation	3,014.26	337.09
Total Receipts:		9,918.18	\$749.63

Debt Service Fund Beginning of Month Balance

1134	Round Top State Bank MM	\$11,296.05
1135	Round Top State Bank CD	\$0.00
1114	TexPool Debt Svc Acct	\$80,786.34
Total Fund Deposits		\$92,082.39

1-Oct-24

Available Debt Service Funds: **Oct-24** **\$92,832.02**

Disbursements:		To Date Actual	This Month Actual
6332.2	Debt Svc Fund Bank Charges	0.00	0.00
6340.2	Debt Svc Fund Printing Charges	0.00	0.00
3956	Series 2017 Bond Sale Debt Service	21,633.77	0.00
7363	Bond Administration Fees	250.00	0.00
Total Fund Disbursements		21,883.77	0.00

Debt Service Fund End of Month Balance **31-Oct-24** **\$92,832.02**

Account Balances And Locations

Debt Service Fund Account	RTSB MM	RTSB CD	TexPool	Total
Beginning of Month Balances	11,296.05	-	80,786.34	\$92,082.39
Receipts, Interest, Valuation Changes	\$412.54	\$0.00	\$337.09	\$749.63
Disbursements	\$0.00	\$0.00	\$0.00	\$0.00
Transfers	\$0.00	\$0.00	\$0.00	\$0.00
End of Month Balances	\$11,708.59	\$0.00	\$81,123.43	\$92,832.02

Account balances reflect the balance at the maturity day during the month or the end of the month balance.

*TexPool balances are invested in compliance with the Public Funds Investment Act (PFIA). The TexPool daily yield on October 29, 2024 was 4.87%.

Prepared By:  , Treasurer Date: 11.14.24